

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS' MEETING  
February 25, 2025  
5:00p.m.**

**CALL TO ORDER**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:30 pm to 4:55 pm to discuss personnel, contract negotiation, litigation and real property matters.

Attending this meeting were Supervisors Bronwyn Kolovich and Harlan Shober. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries, Public Works Director; Jennifer Slagle-Director of Engineering and Planning; Parks and Recreation Director, Angela O'Conner; Ashley Neptune-Township Engineer Jamie Rozzo, Recording Secretary; ABSENT: Frank Wise, Supervisor; Steven Horvath, Chief of Police

**VISITORS TIME**

**DEVELOPERS TIME**

1. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to approve the Developer's Agreement with Northstar Towers for the construction of a monopole telecommunications tower at 350 Alpha Drive, conditional upon receipt of the appropriate financial security. All Supervisors voted yes. The motion carried 2-0.
2. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to approve, with conditions the Ridge Avenue Loutsion Plan of Lots Minor Subdivision Plan of lots conditional upon satisfaction of the outstanding items in the Township Engineer's letter dated February 17, 205 and the Township Planning Department's letter dated January 24, 2025. All Supervisor's voted yes. The motion carried 2-0.

**STAFF REPORTS:** *No Reports*

**SUPERVISOR REPORTS:** No Reports

## **APPROVAL OF MINUTES**

A motion was made by Mrs. Kolovich and seconded by Mr. Shober to approve the minutes for the Reorganization Meeting of January 6, 2025, and the Regular meetings of January 6, 2025, and January 28, 2025, as presented. All Supervisors voted yes. The motion carried 2-0.

## **OLD BUSINESS:**

1. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to award the Base Bid for the 2025 Road Paving Program Contract to Morgan Excavating of Charleroi in the amount of \$ 248,327.25 in accordance with the public bid opening of February 19, 2025, and as recommended by the Township Engineer in his letter dated February 21, 2025. All Supervisors voted yes. The motion carried 2-0.
2. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to award Add Alternate 1 for the 2025 Road Paving Program Contract to Morgan Excavating of Charleroi in the amount of \$46,980.60 in accordance with the public bid opening of February 19, 2025, and as recommended by the Township Engineer in his letter dated February 21, 2025. All Supervisors voted yes. The motion carried 2-0.
3. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to award the bid for the 2013 Ford Taurus C to Nicholas Weidmeyer of Zelionople, PA in the amount of \$ 3,700.00 in accordance with the Municibid public auction ended February 24, 2025. All Supervisors voted yes. The motion carried 2-0.
4. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to award the bid for the 2013 Ford Taurus D to Randy Rohe of Pittsburgh, PA in the amount of \$ 3,600.00 in accordance with the Municibid public auction ended February 24, 2025. All Supervisors voted yes. The motion carried 2-0.
5. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to award the bid for the 2015 Ford Explorer to Alexander Pepper of Washington, PA in the amount of \$ 3,601.00 in accordance with the Municibid public auction ended February 24, 2025. All Supervisors voted yes. The motion carried 2-0.
6. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to award the bid for the 2018 Ford Explorer to Giovanni Martinez of Philadelphia, PA in the amount of \$ 4,050.00 in accordance with the Municibid public auction ended February 24, 2025. All Supervisors voted yes. The motion carried 2-0.
7. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to award the 2006 Eager Beaver Trailer to Benjamin Kyzer of York Springs, PA, in the amount of \$7,850.00 in accordance with the Municibid public auction ended February 24, 2025. All Supervisors voted yes. The motion carried 2-0.

8. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to award the quote for the 2025 Spring Clean-up Contract for May 19<sup>th</sup>-23<sup>rd</sup> to Waste Management of Moon Township, PA in the amount of \$17,404.41 in accordance with the quote dated February 13, 2025. All Supervisor's voted yes. The motion carried 2-0.

The Township requested quotes from four haulers. Waste Management was the only hauler to submit a quote.

9. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to ratify the submission of the Barnickel and Country Club relocation Highway Occupancy Permit Application. All Supervisor's voted yes. The motion carried 2-0.
10. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to authorize the scope of services for the bid specification preparation for the Arnold Park Pickleball Court and parking area. All Supervisor's voted yes. The motion carried 2-0.

#### **NEW BUSINESS:**

1. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to approve the disposition of certain records in accordance with Pennsylvania Municipal Records Retention Act and adopt Resolution R-4-2025, accordingly. All Supervisor's voted yes. The motion carried 2-0.
2. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to authorize the Township Manager to place an order for 2,000 tons of Rock salt for the 2025-2026 season via Co-Stars Contract as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried 2-0.
3. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to approve the quote from A+ Doorman for the installation of timed locks at the Arnold Park Restrooms in the amount of \$1,800 as recommended by the Township Manager, Director of Public Works and Parks and Recreation Director. All Supervisor's voted yes. The motion carried 2-0.
4. A motion was made by Mrs. Kolovich and seconded by Mr. Shober to authorize payment of invoices indicated on the enclosed listing. Invoices to be paid are posted on the bulletin board for review.

Capital Reserve Fund: \$4,812.80; Comm. Center Oper. Fund: \$1,783.95;  
Friends of the Park: \$1,353.39; General Fund: \$17,288.03; Liquid Fuels Fund:  
\$9,693.45; Local Services Tax Fund: \$6,149.77; Rev. Gaming Fund: \$504.14;  
Sewer Fund: \$92,178.24

Online Bills: \$41,435.65

All Supervisor's voted yes. The motion carried 2-0.

**DISCUSSION ITEMS:**

1. 2024 Sewer Rehab
  - a. CCTV -The contractor is finishing up the punch list to close out this item.
  - b. Repairs -These repairs are being performed this week.
2. 2025 Road Program -The bids were awarded this evening. This item came in under budget. Gateway will send the contracts for processing.
3. Barnickel and Country Club -This project is moving forward. The Township is waiting to hear back from PennDOT.
4. WEWJA Items
  - c. Arden Pump Station-No Update.
  - d. Arden Mines Sewage Project -The township has an updated cost estimate. There will be an update for the board's next meeting.
  - e. WEWJA Act 537 -The township is waiting for a response from WEWJA.
5. Summerfield Woods Punchlist-No Update
6. Western Avenue Sewer Project-No Update
7. Parks and Recreation Opportunities
  - a. Pickleball Court Development-Bids will go out in March.
  - b. DCNR Grant-The township had a kickoff meeting last week. This item is moving forward.
  - c. Bingo-The next bingo is March 13, 2025.
  - d. Summer Camp-The Township will not be holding summer camp.
  - e. Community Yard Sale-No Update
8. 2024 Bond Issue-The township is working through design options. This item is moving forward.
9. 160 Meddings Road Water-Public Works marked this area. They will install a pipe weather permitting.
10. Spring Electronics Recycling- Mrs. Noble explained that the only date in May that works is May 12, if the Board is ok with that.  
*A motion was made by Mrs. Kolovich and seconded by Mr. Shober to approve Spring Electronic Recycling for March 12, 2025, 2pm-6pm at the Chartiers Community Center. All Supervisors voted yes. The motion carried 2-0.*
11. Recycling -The township will proceed with their Monday through Friday schedule, the second week of every month until the end of 2025. At that time, they will reevaluate the schedule.

12. ARC Cleaning Proposal-The township received a quote for cleaning two days per week from ARC. The board asked for a quote from ARC for the Community Center as well.

A motion was made by Mrs. Kolovich and seconded by Mr. Shober to approve the proposal for cleaning services at the Chartiers Township building. All Supervisors voted yes. The motion carried 2-0.

13. Oak Springs Road Signage Request-
  - a. Oak Spring Road Signage- A resident has requested a Watch Children sign be placed on the roadway. The Township will need to submit a request to PennDOT for approval. If approved, Public Works will order and install the sign.
  - b. North Main Speed Reduction-A resident has requested the speed limit be lowered on North Main Street. The township would need to submit a request through PennDOT for this roadway. In the past, PennDOT has not approved a speed reduction for this roadway.
14. Trailer-The Township received one quote for this item. Ed Jeffries will reach out for two more bids for this item. This trailer will be used to haul equipment.
15. Fire Insurance Reimbursement - Jodi has provided the board with sample Ordinances. The board will look at these samples and discuss them further.

**PUBLIC COMMENT: No Public Comment.**

## **ADJOURNMENT**

Time: 5:34 pm

Jamie Rozzo – Recording Secretary

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Secretary, Frank Wise Jr